



## Meeting of the Board of Directors

October 30, 2016

Anasazi North Room  
Eldorado Hotel  
Santa Fe, New Mexico

### - MINUTES -

#### I. Call to Order

President Younker called the meeting to order at 8:35 a.m.

Members present: Betty Anne Younker (President), Keith Ward, (President-Elect) Jennifer Sterling Snodgrass (Vice President), Ann Sears\* (Treasurer), Nancy Barry (Secretary), Daniel Adams (Board Member for Composition), Constance Cook Glen (Board Member for Music in General Studies), Amanda Soto (Board Member for Music Education), Craig Parker (Board Member for Musicology), Juan Chattah (Board Member for Music Theory), Sharon Poulson Graf (Board Member for Ethnomusicology), Nicole Molumby (Board Member for Performance), Rick Dammers (At-Large Board Member), and Robby D. Gunstream (Executive Director).

\*Attended virtually from 11:00 a.m. – 12:00 p.m.

Special Guest: Gary Ingle, Executive Director of the Music Teachers National Association (9:30 a.m. - 10:13 a.m.)

#### II. Welcome by the President

President Younker welcomed board members.

#### III. Approval of the Agenda

The Agenda for this meeting was reviewed and *Approved* (Parker/Snodgrass).

#### IV. Approval of the Minutes of the Meetings of the Board of Directors

Minutes from the March 2, 2016 (Ward/Parker); May 18, 2016 (Parker/Chattah); and July 14, 2016 (Chattah/Glen) meetings were reviewed and *Approved*.

#### V. Executive Director Succession

President Younker reported that the Board met on 10-29-2016 as a follow-up to interviews with the two finalists and a candidate for the position was identified. Negotiations are in

progress.

## **VI. College Music Symposium**

### **A. Appointment of the Editor of CMS Forums, 2017-2019**

The Board accepted the recommendation of the Review Committee for the Editorship of the CMS Forums (Peter Webster, David Thurmain, and VJ Manzo) to appoint Dr. Sandra Yang as Editor.

*Moved and Approved (Snodgrass/Adams)*

### **B. Appointment of the Editor of the Audio Performance Archive**

The Board accepted the recommendation of the Editorial Review Committee of the College Music Symposium (David Woods, General Editor) to appoint Dr. Damon Sink as the Editor of the Audio Performance Archive.

*Moved and Approved (Dammers/Glen)*

## **VII. CMS Career Development and Engagement Initiatives**

The Report of the 2016 Summit on Institutional Analytics was discussed.

President Younker will email James Scott to recommend moving forward with a steering committee, from that create a task force committee on benchmarking, and form a purpose with action steps to begin the process. The committee will then report back to the board via President Keith Ward.

*Moved and Approved (Younker/Dammers)*

Report of the 2016 Summit was accepted and will be published in the *Symposium*.

*Moved and Approved (Dammers/Chattah)*

## **VIII. CMS-MTNA Discussions and Explorations**

The Board discussed possibilities for cooperation, liaison, and support between The College Music Society and the Music Teachers National Association (MTNA).

Gary Ingle, Executive Director of MTNA, met with the Board (9:30 a.m. – 10:13 a.m.) to provide an overview of how MTNA is approaching globalization and to participate in the discussion.

President Younker shared that next steps will be for incoming President Ward and the Executive Director to continue this dialogue with MTNA leadership. Additional discussion followed.

## **IX. Budget**

The Board discussed different strategies for resolving current financial issues and crafting a budget for the remainder of this fiscal year (July through August). (Ann Sears, CMS Treasurer, met with the board virtually from 11:00 a.m. – 12:00 p.m. to participate in this discussion.) Various strategies for phasing-in the new Executive Director were discussed.

The Finance Committee considered four different budget scenarios and recommend two scenarios as viable options. *Scenario #2* was approved by the Board:

- Maintain Payroll for First Quarter (August - October)
- Maintain Executive Director's Salary and Benefits for hiring purposes

- Decrease Salaries and Benefits for Other Staff for Quarters Two through Four  
*Moved and Approved (Younker/Glen)*

The Board agreed that the Executive Director's succession, transition phase of current Executive Director Gunstream, and cost for an interim director of operations will serve as fixed points for either solidifying or refining the specifics of the approved budget scenario.

## **X. Consideration of the CMS National Topic for 2018**

Following discussion, the Board recommended *Diversity and Inclusion* as the topic for 2018. This overarching topic will encompass the following sub-categories.

- Curriculum
- Ethnicity
- Multifaceted and core aspects of musical discipline
- Community inclusion – locally and beyond

*Moved and Approved (Ward/Glen)*

## **XI. CMS Professional Initiatives**

### **A. Future National Conference Sites, 2018-2020**

#### Year Chapter/Region

2018 Pacific Northwest – Vancouver, British Columbia

2019 Southern – Louisville, Kentucky

2020 Wild Card Year – Las Vegas or Miami (possible partnership with SEM)

President Younker will follow up with SEM leadership to explore possibility of a combined meeting in 2020.

### **B. Robert M. Trotter Lectures—Potential Speakers**

- Gustavo Dudamel
- Marin Alsop
- Alex Ross

### **C. Update: Cuba Study Tour**

Tabled until next meeting when more information will be available.

### **D. Creating Music Curricula of the Future – July 2017 in Nashville, Tennessee**

Kim Wrangler and Don Bower will co-chair

Program Committee is being solidified and will be announced soon.

## **XII. New Business**

### **A. CMS Member Profile**

The “Gender” category in the CMS member profile was discussed. There are concerns that the current response options on this category are dated and limited with only options for “male” or “female.” The Board will continue to examine whether or not data about gender and sexual orientation are necessary and, if so, what

are the most appropriate categories to include on our CMS member profile.

**B. Regional Chapters Policy and Procedures**

Vice President Snodgrass reported that participation from some Regional CMS Chapters is low, as evidenced by very low (<20) attendance at some regional conferences, and a situation where a Regional Chapter cannot identify a full slate of nominees for their board. The Vice President also reported other concerns expressed by CMS Regional Presidents.

The board discussed possible strategies for supporting our Regional Chapters and encouraging more participation at the regional level.

Vice President Snodgrass will follow-up with the Regional Chapters to address these issues and determine if there is consensus among Regional Chapters for strategies to resolve these issues.

- C.** The Board discussed the possibility of adding a membership category for adjunct and part-time faculty with a reduced membership fee. Additional data will be collected to inform future discussions.

**XIII. Thank You to Departing Members of the Board of Directors**

President Younker thanked outgoing Board Members, Juan Chattah, Sharon Graf, Craig Parker, and Jenny Snodgrass; and Executive Director, Robby Gunstream for their dedicated service to The College Music Society.

**XIV. Adjournment**

The Meeting of the Board of Directors of The College Music Society was adjourned at 2:40 p.m., Sunday, October 30, 2016

Respectfully submitted,



Nancy H. Barry, CMS Secretary  
October 30, 2016