

Minutes for the CMS mid-Atlantic Annual Meeting, March 14, 2020

Present: Tomoko Deguchi, Christopher Dillon, Soo Goh, Anne Neikirk, Andrew Hannon, Elizabeth Sullivan

The meeting was called to order at 1 PM by President Tomoko Deguchi (TD). After introductions, the following agenda items were discussed in order:

- Tomoko Deguchi led off the meeting with a summary of remaining expenditures from the cancelled conference 2020:
 - a. Neither the Ruskin Cooper award nor the student composition award will be given;
 - b. The keynote speaker and guest composer should be reimbursed for travel expenses they are unable to recover. Soo Goh (SG) volunteered to ask the other organizations involved in this year's conference if they will be willing to do the same. If so, those expenses could be split.
 - c. It is not yet known if the \$100 facilities fee will be waived or if it will be split among the organizations.
- Question of whether to roll over the 2020 conference or to start afresh:
 - TD suggested that the peer-reviewed papers could be uploaded to a repository such as Humanity Commons. Andrew Hannon (AH) added that CMS could be asked for a special edition of Symposium, where the papers that could not be presented would be published.
 - TD observed that this would not suffice for the performances of works submitted for the conference. After much discussion about format and logistics, SG posited that a new conference would be more appropriate under the circumstances. Many composers and presenters had submitted the same works elsewhere, and many would be working on new material next year. What they really need is documentation for their tenure and promotion dossiers. After much discussion, a consensus was reached that sending letters acknowledging selection of papers and works for the conference and planning an all-new conference would be the best course.
- Conference venue for 2021:

TD shared that James Madison University had now committed to another event in the Spring of 2021, and other options would have to be explored. For now, Jennifer Snodgrass and Elizabeth Sullivan would be asking their respective institutions (Appalachian State University and UNC Charlotte).
- Question of whether this meeting would be the Annual Business Meeting:
 - It was unanimously decided that this meeting would serve as the Annual Business Meeting of the Chapter.
- Treasurer's report (Christopher Dillon): After TD's summary, it can be projected that the chapter will be anywhere from \$750 to \$1200 in the red this year, as receipts from the regional conference are the only source of income.
- Program director's report (Andrew Hannon): Andrew Hannon expressed his regret that the 37 submissions for presentations were not heard, as their quality was excellent.

- Composition chair's report (Anne Neikirk): Of 23 composition submissions, only 7 were programmed as a result of logistical obstacles.
- New business: revisiting bylaws (Tomoko Deguchi).
 - TD read out new language governing the operations of the nominating committee: the nominating committee shall solicit nominations from the membership.
 - The outstanding composition award would now be earmarked for a work that could not be programmed because of its difficulty or other logistical constraints. It was agreed to change the name to the Honorary Composition Recognition. The recipient(s) would be notified before the conference, and recognized at the Annual Business Meeting.
 - President's travel: In addition to the language specifying that the President could request up to \$750 annually in travel funds to attend the National Conference, incoming Secretary Treasurer Soo Goh appended the following: "The president is obligated to attend all required meetings [while at the conference]."
 - Tomoko Deguchi will send out the revised bylaws for approval.
- Tomoko Deguchi kindly thanked outgoing officers for their service, and welcomed incoming officers to their new duties.
- The meeting was adjourned at 2 PM.

Respectfully submitted, Christopher Dillon, Secretary Treasurer.